



# Facility and Event Information Request

*Please send me more information on facility rentals in Hot Springs Village. Details of my event are listed below.*

**Facility (If Known)** \_\_\_\_\_

**Name of Organization (If Applicable)** \_\_\_\_\_

**Contact Name** \_\_\_\_\_

**Address** \_\_\_\_\_

**Home Phone** \_\_\_\_\_ **Cell Phone** \_\_\_\_\_ **Business Phone** \_\_\_\_\_

**Email Address** \_\_\_\_\_

**Date of Event** \_\_\_\_\_ **# Expected** \_\_\_\_\_

**Space Desired (If Known)** \_\_\_\_\_

**Time Needed to Decorate** Yes No **Desired Start Time** \_\_\_\_\_ **Desired End Time** \_\_\_\_\_

**Please complete form and return to 150 Ponderosa Lane, Hot Springs Village, AR 71909  
or [facilityrental@hsvpoa.org](mailto:facilityrental@hsvpoa.org). For more information, call 501-922-5050.**