Memo

To:    David Twiggs, Chief Operating Officer  
From:  Director Marcy Mermel, RASP Board Liaison  
Date:  September 16, 2015  
Re:    Motion – Approve Research and Special Projects Committee Proposed Projects

Motion
I move to approve the Research and Special Projects Committee proposed projects as presented.

Discussion
The Research and Special Projects Committee (RASP) discussed proposed projects at their July 20, 2015 meeting and presented the following three projects to the Board, on August 19, 2015, for consideration.

2015-1 Strategic Plan Update for 2015
Investigate the relationship of the 2010 Strategic Plan to the HSV Masterplan Workbook and the 2015 Enterprise Goals seeking to define each document’s role in guiding HSV’s future.

2015-2 Orientation/Training Program for Potential Board Member Candidates
Develop an orientation/training program for potential board members to help them be ready to govern immediately upon election following policy governance principles. The program would also be for the public.

2015-3 Policy Governance
Partner with the POA board as it continues its journey toward embracing Policy Governance principles

A complete description of the three proposed RASP projects is attached.
August 9, 2015

To: Board of Directors
From: RASP Committee

Re: DRAFT RASP Project Proposal (2015-1)

RASP would like to investigate the relationship of the 2010 Strategic Plan to the HSV Masterplan Workbook and the 2015 Enterprise Goals seeking to define each document’s role in guiding HSV’s future.

Scope:

RASP could or would:

1. Fully understand all supporting processes, Goals, Objectives, and Tasks as presented in the 2010 SP.
2. Review the Masterplan Workbook and compare it to the SP “Assumptions”.
3. Understand the 2015 Enterprise Goals as they can be used to establish and evaluate shorter term Goals and Objectives a la the SP and Masterplan.
4. Make Suggestions to the Board as to specific items that may need to be modified/amended or even deleted based on the RASP analysis.

Issue being address:

1. Decide if there is ongoing relevance of the 2010 SP.
2. Clarification of the relationship of the 2010 SP with other key management tools, such as the Masterplan, Enterprise Goals, and annual budget.

Options:

The Board has the options to not assign this to RASP, select only certain items from the above list for RASP consideration, modify any or all of the above, and/or add other actions which the Board may deem as beneficial to the 2015 Update.

Deliverable, measure of success, impacts

1. Deliverable and measure of success - written report to the Board
2. Impact – better understanding of priorities and management thereof

Timing, Resources:

1. Primarily RASP members
2. No known staff resources needed at this time.

RASP could start work immediately dependent on your consideration of other proposed projects; ideally completing this activity in time for some reflection in the 2016 Budget cycle.
Risks: RASP believes the project has a very high probability of completion.
Benefits: Create a more current and relevant SP for Board use in making long range decisions.