Memo

To: Lesley Nalley, CEO
From: Linda Mayhood, COO
Date: June 21, 2017
Re: Discussion - Appointment of Ad Hoc Community History Committee

Hot Springs Village will celebrate its 50-year anniversary in 2020. In light of this celebratory event, it is staff’s recommendation to update the “Hot Springs Village History 1970 – 2006” book to reflect all development, growth, successes, and notable accomplishments, since the book’s last update in 2006. The revised book will tell the “story” of the first fifty years of Hot Springs Village, and will be available by April 2020.

Staff recommends an Ad hoc Community History Committee be appointed to accomplish this task.

Attached is a copy of a proposed Ad Hoc Community History Committee Charter for review and subsequent approval at the July 19, 2017 regular meeting.
CHARTER
AD HOC COMMUNITY HISTORY
COMMITTEE
HOT SPRINGS VILLAGE PROPERTY OWNERS ASSOCIATION

I. AUTHORITY

Article XII, Section 6, of the By-laws of the Hot Springs Village Property Owners Association.

II. PURPOSE

The purpose of the Community History Committee is to research and update the Hot Springs Village History document.

III. ORGANIZATION AND APPOINTMENT

The Chairman shall be appointed by the Board Chairman. The committee will consist of seven (7) members who shall be appointed by the Board of Directors.

This committee was officially appointed at the July 19, 2017 Board of Directors regular meeting.

IV. DUTIES AND RESPONSIBILITIES

1. Conduct research on the history of development, growth, successes and notable accomplishments of Hot Springs Village from 2007 through the present.
4. Project to be completed by December 31, 2019.

V. LIMITATIONS

The committee shall not direct any POA employee to implement recommended changes, commit funds or have the authority to discipline employees. Upon approval of specific policy changes by the Board of Directors, this committee will be allowed to provide the intent or clarification of the changes to the POA staff for implementation.

V. MEETINGS

The Committee shall meet as deemed appropriate. All meeting of this committee shall be open to the public.