Memo

To:        David Twiggs, COO General Manager
From:      Jason Charles Temple, PE, Director of Public Works
           Linda Mayhood, Assistant General Manager
Date:      May 20, 2015
Re:        Motion – Approve Public Works Water System Master Plan

The Public Works Department is requesting approval of engineering services to complete a long-range water system master plan for Hot Springs Village. This plan will generally include evaluation of historical water usage and unaccounted for water, distribution system field visits, population and water demand projections, water treatment plant and distribution system facility evaluation, update of existing water model, input new facilities and demand allocation, exercise model under existing conditions, fire flow evaluation, identify existing system improvements, exercise model under future demand scenarios, identify future system improvements, prepare capital improvement plan and master plan report, presentation of report and submittal to Arkansas Department of Health and other entities as required.

This item is included in the approved 2015 budget as part of the water engineering program.

A request for qualifications was sent to six (6) qualified engineering firms. A selection committee consisting of six members evaluated the statements of qualifications. Three consultants were selected for interviews and ranked the applicants on background information (0-5 pts), firm experience (0-35 pts), the project team (0-30 pts), and project understanding (0-30 pts). Crist Engineers received the highest score average from the selection team.

<table>
<thead>
<tr>
<th>Consultant</th>
<th>Total Average Score</th>
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<tbody>
<tr>
<td>Crist Engineers</td>
<td>91%</td>
</tr>
<tr>
<td>McClelland Engineers</td>
<td>90%</td>
</tr>
<tr>
<td>Garver Engineers</td>
<td>85%</td>
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Grand Total: Not to exceed $45,000
Total Budget (62B-612): $45,000.00

Motion

I move to approve the proposal of Crist Engineers for the water system master plan project not to exceed the budgeted amount of $45,000